

ROSS REAL ESTATE SERVICES
SALES SUMMARY FOR OFFICE FILE

PROPERTY ADDRESS: _____

LOAN TYPE/CASH: _____ SALES PRICE: \$ _____

CONTRACT DATE: _____ CLOSING DATE: _____

_____ CONSUMER GUIDE	_____ SELLER DISCLOSURE
_____ AGENCY DISCLOSURE	_____ LEAD PAINT DISCLOSURE
_____ SALES CONTRACT	_____ EARNEST \$ _____
_____ DEED	_____ LISTING PAPERWORK
_____ PAY OFF AUTHORIZATION	_____ MLS STATUS (FOR ROSS LISTING)

LISTING AGENT: _____

SELLING AGENT: _____

COMMISSION: _____ BASED ON: \$ _____

COMMISSION SPLIT: _____ ROSS _____ CO-BROKE

BUYER: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

SELLER: _____

ADDRESS: _____

PHONE: _____ EMAIL: _____

BUYER ATTENDING CLOSING? YES NO SELLER ATTENDING CLOSING? YES NO

IS THIS AN ESTATE: YES NO

TERMS OF CONTRACT:

SELLER PAID CLOSINGS COSTS: _____ POSSESSION: _____

HOME WARRANTY YES NO PRICE: \$ _____

COMPANY: _____ PAID BY: _____

TERMITE COMPANY: _____ FEE \$ _____

PAID AT TIME OF INSPECTION YES NO

WHOLE HOUSE INSPECTOR: _____ FEE: \$ _____

PAID AT TIME OF INSPECTION YES NO

LENDER: _____ OFFICER : _____

APPRAISER: _____ APPRAISAL DATE: _____

TITLE COMPANY: _____ AGENT: _____

MORE INFORMATION: _____

